



Job Title: Denver Kids Advisor	Job Classification: Full Time, Exempt, 40 hours/week
Department: Program	Reports to: Program Manager
Compensation & Benefits: Salary is commensurate with experience and qualifications. Salary range is \$55,000-59,000 with competitive benefits (Individual Health & Dental Coverage, Individual Retirement Account Contribution, and Paid Time Off)	

About Denver Kids:

In 1946, Denver Public Schools (DPS) and the Rotary Club of Denver partnered to form Denver Boys with the purpose of providing academic support, mentorship, and job skills for boys who were dropping out of school to work and provide for their families when their fathers did not return from WWII. Denver Girls was founded in 1970 to follow the same academic and mentor support model. In 1993, Denver Kids became the merged entities of Denver Boys and Denver Girls to consolidate programs and funding. In 2019, DK merged with Denver Urban Scholars (DUS), a fellow youth-serving organization committed to serving students facing barriers to high school graduation and educational attainment through mentorship and academic support.

Our unique public/private partnership with DPS continues today. Specializing in one-to-one, relationship-based, long-term approach dedicated to building character, and positive development of the whole child—Denver Kids strives to help students use education and the development of social and emotional skills as tools to create career and college pathways.

Learn more at <https://www.denverkids.org/>

Who you are:

You are able to thrive in a changing environment focused on continuous learning and professional development. You are passionate about our mission and can drive accountability and productivity while building a collaborative and connected environment for our team and students to thrive. You work alongside the youth to elevate their voices, strategically provide resources, and strive for continuous program improvement.

Position Summary:

The Denver Kids Advisor (DKA) who is bilingual in English and Spanish will work directly with young people at a school within DPS. The DKA will build and maintain strong relationships with personnel in school partner systems to ensure a team-based approach. The DKA is a coach and advocate, working closely with the youth, mentor, family, and school to provide wrap-around support. Through our Program Model called THRIVES, each DKA will be responsible for engaging in our Toolkit for Holistic Relationships, Intentional Validation, Entrepreneurship, and Social-Emotional Academic Learning (SEAL), with students. As part of this toolkit, DKAs will be facilitating monthly modules with students focused on social-emotional skills, financial education, and college and career readiness that can include utilizing a curriculum. In addition, the DKA may facilitate social-emotional groups and be involved in matching their students with volunteer mentors.

Primary Responsibilities

- Case Management
 - Conduct year-round case management services for 50 youth and their families, and mentors by providing one-on-one coaching, life skills education, and basic advising, which may also include home visits and providing resources
 - Identify and enroll students to caseload to maintain a full caseload as needed
 - Ensure consistent and current documentation through Salesforce to maintain the accuracy of data
- Programming and Events
 - Facilitate enrollment events and ensure that the target number of students are enrolled
 - Assist with Mentoring Match Nights and other related events
 - Ensure caseload of youth and mentors attends required events
 - Provide transportation to youth for Denver Kids events/trainings as needed
 - May facilitate groups
- General
 - Adhere to Denver Kids' Policies and Procedures, inclusive of Diversity, Equity, Inclusion and Belonging (DEIB) practices, as well as ethical standards of the field
 - Work collaboratively in a team-based setting
 - Participate in leadership/professional development including on-going training
 - Flexibility to take on or support other responsibilities across the organization

Qualifications

Required:

- Bilingual in English and Spanish
- Bachelor's degree in related field (Social Work, Counseling, Human Services, Education, Psychology, Non-profit Management) or 4 years of experience working in youth development
- Experience working within a school system or community setting
- Requires current Colorado driver's license with a clean and safe driving record and proof of car insurance

Preferred:

- Master's degree in related field (Social Work, Human Services, Counseling, Psychology, Education, Non-profit Management)

Working Conditions

- Urban city and school district
- Working with Denver Public School (DPS) students and families who may or may not face circumstances, including but not limited to, poverty, homelessness, domestic violence and immigration
- Driving to and from schools, events and/or other local entities as necessary
- Regular working hours Monday - Friday 9:00 am - 5:00 pm, occasional hours before and after
- Occasionally transport for student for Denver Kids events

To Apply:

Send a cover letter expressing interest in Denver Kids and this role as well as a resume showing experience relevant to the position to apply@denverkidsinc.org. No phone calls please.