



Job Title: Youth Pathways Advisor	Job Classification: Full Time, Exempt, 40 hours/week
Department: Program	Reports to: Regional Program Manager
Compensation & Benefits: Salary is commensurate with experience and qualifications. Salary range is \$55,000-\$59,000 with competitive benefits (Individual Health & Dental Coverage, Individual Retirement Account Contribution, and Paid Time Off)	

About Denver Kids:

In 1946, Denver Public Schools (DPS) and the Rotary Club of Denver partnered to form Denver Boys with the purpose of providing academic support, mentorship, and job skills for boys who were dropping out of school to work and provide for their families when their fathers did not return from WWII. Denver Girls was founded in 1970 to follow the same academic and mentor support model. In 1993, Denver Kids became the merged entities of Denver Boys and Denver Girls to consolidate programs and funding.

Our unique public/private partnership with DPS continues today. Specializing in Educational SEL Counseling—a one-to-one, relationship-based, long-term approach dedicated to building character, academic achievement, and positive development of the whole child—Denver Kids strives to help students use education and the development of social and emotional skills as tools to create career and college pathways.

The newest chapter of our journey began in July 2019, when fellow youth-serving organization Denver Urban Scholars merged with Denver Kids. With a combined 97 years of experience serving Denver youth with mentorship and academic support, the newly merged Denver Kids is poised to reach youth in new and exciting ways. Learn more at <https://www.denverkids.org/>.

Who you are:

You are able to thrive in a changing environment focused on continuous learning and professional development. You are passionate about our mission and can drive accountability and productivity while building a collaborative and connected environment for our team and students to thrive. You will need to be autonomous, willing to work flexibly within this scope, and have extra lines of communication with leadership to ensure program implementation and sustainability.

Position Summary:

The Youth Pathways Advisor position requires innovative ideas to execute the vision and organizational skills to track ongoing data and results. As a key position to help deliver on our mission, this role is responsible for helping students explore possibilities after high school that encourage further education, self-sufficiency, and community contribution. The Youth Pathways Advisor will share resources and facilitate activities that increase Denver Kids' high school graduation rate, post-secondary enrollment rate, and financial resources required for young adults to succeed through wrap-around services.

Primary Responsibilities

- Case Management
 - Provide year-round case management services to 50 youth
 - Provide resources for youth around employment and post-secondary options, including but not limited to 4-year colleges and universities
 - Build and maintain strong relationships with personnel on college campuses, as well as community partners for potential employment and internships opportunities for the youth

- o Ensure the fidelity of program delivery and data collection
- o Ensure consistent and current documentation through Salesforce to maintain the accuracy of data
- Youth Pathways Post-Secondary Programming
 - o Support in the development of the Youth Pathways Post-Secondary Program
 - o Develop and maintain relationships with key organizations that support students' post-secondary goals (Denver Scholarship Foundation, college and university staff, etc.)
 - o Facilitate groups with a caseload of students for topics like college and career readiness, time management, etc.
 - o Serve as qa coach for post-secondary exploration, such as college application process, FAFSA, scholarship identification and application, employment and life skills for staff and youth
- General
 - o Adhere to Denver Kids' Policies and Procedures, inclusive of Diversity, Equity, Inclusion, and Belonging (DEIB) practices, as well as ethical standards of the field
 - o Work collaboratively in a team-based setting
 - o Participate in leadership/professional development including ongoing training
 - o Flexibility to take on or support other responsibilities across the organization

Qualifications

Required:

- Bachelor's degree in a related field (Social Work, Counseling, Human Services, Education, Psychology, Non-profit Management) or 4 years of experience working in youth development
- Experience working within a school system/post-secondary education
- Provide up-to-date, comprehensive auto insurance with a valid driver's license

Preferred:

- Master's degree in a related field (Social Work, Human Services, Counseling, Psychology, Education, Non-profit Management)
- Bilingual

Working Conditions

- Urban city and school district
- Working with Denver Public School (DPS) students and families who may or may not face circumstances, including but not limited to, poverty, homelessness, domestic violence, and immigration
- Driving to and from college campuses, events, and/or other local entities as necessary
- Regular working hours Monday - Friday 9:00 am - 5:00 pm, occasional hours before and after
- Occasionally transport of student(s) for Denver Kids events

How to Apply:

No phone calls. Please submit an application packet that includes a cover letter expressing why you are interested in this position and what makes you uniquely qualified for this position as well as your resume that demonstrates your employment history, experience, and education to apply@denverkidsinc.org.